

APPLICATION FOR EXHIBIT SPACE



2024
December 5-14

Business Name: _____

Name of Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____ Mobile: _____

Email: _____ Website: _____

Resale # _____ **Product Description:** List all products displayed or sold at Show. Your acceptance is based on your product list. Please include photos, catalogs, pictures, etc. of booth and product. If necessary, use a drawing and explain how your booth is to be decorated. We reserve the right to limit the number of merchants in Show who sell similar products.

Note: Show Management will assign all exhibit space. All Show Management decisions are final.

Booth Price:	10'x10' BoothSpace	\$2195.00	Booth \$ _____
	10'x20' BoothSpace	\$4390.00	Corner +\$ _____
	10'x30' BoothSpace	\$6585.00	
	10'x40' or 20'x20'	\$8780.00	
	*Large sizes available, please call for pricing.		

Corners: (Each Corner - If Available) \$ 250.00 No Ins. Fee +\$ _____

Insurance: Proof of General Liability Insurance is required or pay \$99 No Insurance Fee. See #13 on back of contract. Hotel +\$ _____

HOTEL: # of Nights _____ X _____ Per Night. (Includes Resort Fee & Taxes) Sub Total \$ _____

Deposit: 40% Due with Contract Deposit \$ _____

Balance Due: *July 1, 2024* *Applications received after July 1, 2024 will require **PAYMENT IN FULL.** FINANCE CHARGES will apply after deadline. See reverse side for details. Returning Customer Deadline - February 1, 2024 for same space reservation Balance \$ _____

Visa M/C Discover

Name on CC: _____	Credit Card # _____	Exp. Date _____
CC Billing Address: _____	City/State: _____	Zip: _____ CVV _____
Card Holder Signature _____		

****ALL Credit Card transactions will be subject to a 3% processing fee****

If you make your deposit with a credit card, your balance will automatically be charged on the deadline due date unless otherwise specified.

I, _____, authorize Group W Productions, LLC to charge my credit card above as per contract agreement. I understand that my credit card will remain on file and I authorize charge to my account for any outstanding balance if it is not paid by the deadline date as per the contract.

Agreement: Please sign and return this form with your deposit/payment. Please make check payable to Group W Productions, LLC. No application/contract will be accepted without proper deposit/payment. The balance of the booth space must be paid by July 1, 2024. No refunds for cancellations once application/contract has been accepted and processed.

We hereby make application/contract for exhibit space at the Roper Cowboy Marketplace. I/We have read the front and back of this application/contract.

Signed: _____ Name: _____

Title: _____ Date: _____

Date Received: _____

Source: _____

Retain the **BOTTOM** copy for your records. Return top copy to:

Email: Natalie@GroupWProductions.com
www.cowboymarketplace.vegas

Produced by

Group W Productions, LLC
PO BOX 597 * Weatherford, Texas 76086
Office (817) 599-7664 * Fax (817) 599-7602

ADMIN ONLY

Deposit \$ _____

3% Fee \$ _____

Total \$ _____

TERMS AND CONDITIONS OF CONTRACT FOR EXHIBITORS

1. LIABILITY

Exhibitor agrees to indemnify and hold harmless Group W Productions, LLC principals agents, officers and employees from all claims, losses, costs, damages or expenses resulting or arising from any and all injuries to or death of any person or damage to any property caused by an act, omission or neglect of Exhibitor's agents, employees, invitees, contractors, or guest which occur in or about the Exhibitor Space. Exhibitor agrees to use and occupy the Exhibit Space at Exhibitor's own risk, and hereby releases Group W Productions, LLC, its agents, officers, employees and invitees from all claims for any damage, loss or injury to persons or property to the full extent permitted by law occurring in or about the Exhibitor Space, including, but not limited to damages, resulting from the acts of other Exhibitors, theft, vandalism, fire, acts of nature and other casualty damage or damage arising from any defects in the premises.

2. SPACE ASSIGNMENTS

Group W Productions, LLC will assign booths in any and all cases; however, in every case the Exhibitor's choice will be honored based on the special needs, compatibility of other Exhibitor's. Group W Productions, LLC reserves the right to rearrange or renumber the floor plan and relocate any exhibit if it appears for the general good of all exhibits.

3. INSTALLATION OF EXHIBITS

Installation of Exhibits will be addressed in your Show Information Email prior to the event. By signing this contract you are agreeing to adhere to information in Show Email.

4. DISMANTLING OF EXHIBITS

No Exhibitor will be allowed to dismantle exhibits until closing time of Show.

5. EXHIBIT DISPLAY SPACE

Electrical hookups are available at an additional cost through the Venue. EXHIBITS WILL NOT EXCEED BOOTH DIMENSIONS. Exhibitor may, at Exhibitor's option, upon obtaining prior written approval from Group W Productions, LLC, construct a semi-permanent booth, foundation or similar improvements shall be at the sole responsibility of Exhibitor. Exhibitor must not obstruct the view of an exhibit in an adjoining Exhibit's space, or permit such exhibit to be placed or operated in any manner offensive or objectionable, in the reasonable opinion of Group W Productions, LLC, to the adjacent or surrounding Exhibitors or to the Show as a whole. All signage must be approved by Group W Productions, LLC.

6. EXHIBITION HOURS

Exhibitor shall maintain a responsible individual in the Exhibit Space at all times during the exhibition hours. Hours are defined on event prospectus. Exhibitor shall be responsible for the conduct of any employees, agents, visitors or guests of the Exhibitor in or about the Exhibit Space. Exhibitor shall cause all such employees, agents, visitors or guests of Exhibitor to be familiar with all Rules Governing Exhibitors.

7. TAXES & BUSINESS LICENSE

All sales taxes, income taxes, FICA or other withholding taxes arising out of or in connection with Exhibitor's use of Exhibit Space are the sole responsibility of the Exhibitor in compliance with Nevada Law. Non-Clark County business license holders will be charged a fee of approximately \$45.00 for a temporary business license.

8. COMPLIANCE WITH LAWS

Exhibitor, his agents, employees, or assigns shall comply with all rules, regulations and requirements of Fire Marshal, Health Department of the City of Las Vegas, Nevada, D.M.V or any governmental entity having jurisdiction over the premises. Exhibitor may be required at Group W Productions, LLC sole option to immediately cease its operations and vacate the Exhibit Space if Exhibitor's operation thereof, or the conduct of its agents, employees, or assigns should be found to be in violation of any such lawful requirements.

9. FINANCE CHARGE

Accounts not paid in full as of the contract deadline date of July 1, 2023 are subject to a FINANCE CHARGE of 2% of your balance per MONTH. Payment 2024 full must be received by the due date to avoid the FINANCE CHARGE. Exhibitors accepted in the Show after July 1, 2023 contract deadline must pay in full at the time of acceptance. If balance is not paid 2024 at the time of acceptance, balance is subject to the FINANCE CHARGE. All outstanding balances and/or aged accounts receivable owed to Group W Productions, LLC, companies, affiliates, subsidiaries, partners, or similar will be required to be paid before acceptance into applied for and/or any other future Show or event of Group W Productions, LLC. Any payments made or submitted to Group W Productions, LLC will automatically be applied to the most outstanding aged accounts receivable on customers account, regardless of acceptance in to applied for Show. Should customer change business name in which they apply, if affiliation is still recognized by Group W Productions, LLC then that outstanding balance and above said policies will still apply.

10. USE OF EXHIBIT SPACE

- a. No sound systems, musical instruments, noise makers, loud speakers, microphones or other sound amplification or broadcasting devices of any kind may be used unless otherwise approved by Show Management.
- b. Exhibitor may not conduct a registration for a drawing of any kind without the prior written consent of Group W Productions, LLC.
- c. No demonstrator, trophies, decorations, portals, fountains, signs, banners, advertising matter or exhibits of any kind or character will be allowed in the aisles or public passageways or attached to the Show building walls, posts or doors.
- d. General distribution or brochures, pamphlets, leaflets, flyer's, newspapers, magazines or other literature or promotional materials of any kind or character is strictly prohibited, but such literature or material may be made available on counterspace or otherwise within Exhibit Space, and may be distributed upon specific request thereof. Notwithstanding the foregoing, materials designed to stick to walls, car bumpers, balloons, hats, tee shirts, or similar materials shall not be distributed under any circumstances.
- e. Exhibitor agrees not to use the Exhibit Space for any political or religious purpose.
- f. Solicitation of funds for any political, educational or charitable corporation or association or any other corporations, associations, group, individual or cause of any kind or character is strictly prohibited.
- g. Exhibitor AGREES NOT TO PLACE ANY ITEM OR MERCHANDISE OUTSIDE OF THE DESIGNATED BOOTH AREA.
- h. Group W Productions, LLC, at its discretion, reserves the right to assign Exhibitors to the best space available, and to make shifts in location as deemed necessary.
- i. NO DISPLAY SPACE SHALL BE SUBLET. THERE WILL BE NO EXCEPTIONS.
- j. Insurance. In all cases Exhibitors wishing to insure their goods must do so at their own expense.
- k. NO WHOLESALE PRICING. RETAIL ONLY.
- l. Consent is hereby given for any likeness of your exhibit and for all promotions for Group W Productions, LLC.

11. REMOVAL OF EXHIBITS BY GROUP W PRODUCTIONS, LLC

Group W Productions, LLC reserves the right to prohibit any exhibit (i) which, in Group W Productions, LLC reasonable judgment, may detract from the general character of the Show, (ii) if the business or exhibition carried on by the Exhibitor or the manner of conducting the same is not represented at the time of making this Contract or is not in keeping with the traditions or character of the Show, (iii) if the exhibit was entered under false pretenses; or (iv) if the exhibit is in violation of any of these Rules Governing Exhibitors. If an exhibit is prohibited under the terms of this paragraph or because of a violation of any of the terms hereof, Group W Productions, LLC shall have the right, but no obligation, to remove the exhibit or any banner, advertising matter or other property of the Exhibitor situated within or about the Exhibit Space; but such removal shall in any event be at the cost and expense of the Exhibitor, and Exhibitor shall immediately reimburse Group W Productions, LLC for any cost or expense Group W Productions, LLC incurred in so removing the Exhibitor's exhibit or portion thereof. Under such circumstances, Exhibitor shall not be entitled to a refund or monies paid to Group W Productions, LLC under the terms of the contract.

12. SAFETY RULES

- a. Exhibitors shall take all necessary precautions for the safety of their person(s), other Exhibitors and all other persons upon the premises and shall comply with all applicable provisions of federal, state and municipal safety laws, building codes and ordinances to prevent accidents or injury.
- b. All decorations or paper, corrugated paper, crepe paper, drapes and all cloth must be flame proof to meet the standards of the local Fire Department. Group W Productions, LLC Show Management shall rule upon any questions, disputes, or problems which may arise pertaining to matters specifically covered and agreed upon in the foregoing paragraphs of the contract and such rulings shall be binding upon all interested parties.
- c. No one under 18 allowed on Show floor during move in & move out days.
- d. No pets allowed on premises with the exception of service animals.

13. INSURANCE CERTIFICATE

To Group W Productions, LLC, P.O. Box 597, Weatherford, TX 76086 Additional insured should read: Group W Productions and The Horseshoe Hotel and Casino.

14. CHECK ACCEPTANCE POLICY

Must have DL#, State issued and DOB to accept checks. All returned checks are subject to a minimum fee of \$35.00.

15. GROUP W PRODUCTIONS, LLC RESERVES THE RIGHT TO CHANGE VENUE LOCATIONS AND/OR INCREASE/DECREASE EVENT DAYS.